



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

21 November 2025

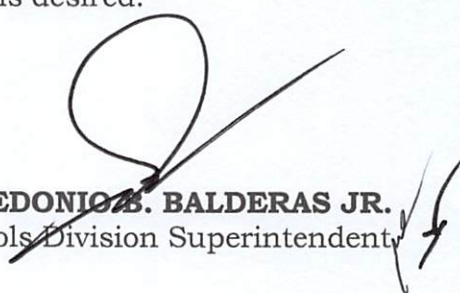
DIVISION MEMORANDUM
No. **833** s. 2025

**SEMINAR ON ANTI-ONLINE SEXUAL ABUSE AND EXPLOITATION OF
CHILDREN (OSAEC) AND ANTI-CHILD SEXUAL ABUSE OR
EXPLOITATION MATERIALS (CSAEM) FOR SUPREME
SECONDARY LEARNER GOVERNMENT (SSLG) AND
SUPREME ELEMENTARY LEARNER
GOVERNMENT (SELG) OFFICERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In reference to **DepEd Order No. 47, s. 2014** (Constitution and By-Laws of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools), which recognize learner governments as key partners in promoting child rights, welfare, and protection in schools, the Schools Division Office of the City of Tayabas will conduct **Seminar on Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) for Supreme Secondary Learner Government (SSLG) and Supreme Elementary Learner Government (SELG) Officers** on **November 26, 2025** (*venue will be announced in a separate Division Advisory*).
2. The activity is also aligned with the **National Celebration of Children's Month and National Student's Day 2025**. The objectives of this activity are the following:
 - a) Empower young leaders to become advocates of child safety, protection, and responsible digital citizenship within their respective schools.
 - a. Raise awareness among SSLG and SELG officers about the dangers of online sexual abuse and exploitation of children, as well as deepening their understanding of the Anti-OSAEC and Anti-CSAEM laws.
 - b. Support the celebration of National Children's Month by strengthening learners' participation.
3. Participants to this activity are all SELG and SSLG presidents and select officers. All schools should secure the parents' consent of participants and should ensure that the **participants must be dropped off and picked up at the venue**. Likewise, participants are expected to wear "blue shirt" to demonstrate solidarity of "bluekada" in fostering positive peer influence among leaders.

4. Meal expenses of participants shall be charged to Program Support Funds while the travel expenses and other expenses shall be charged to school local funds or other available funds subject to the usual auditing rules and regulations.
5. Attached are Enclosure 1 – list of participants, Enclosure 2 – Parent’s Consent, Enclosure 3 - Program Matrix and Enclosure 4 – Program Management Team.
6. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated

Reference: DO 47, s. 2014 and OM-OUGOPS-2025-11-06533

To be indicated in the Perpetual Index
under the following subjects:

SUPREME ELEMENTARY LEARNER GOVERNMENT
SUPREME SECONDARY LEARNER GOVERNMENT
CHILDREN’S MONTH CELEBRATION
STUDENTS’ DAY

sgod- seminar on anti-online sexual abuse and exploitation of children (osaec) and anti-child sexual abuse or exploitation materials (csaem) for supreme secondary learner government (sslg) and supreme elementary learner government (selg) officers
6GKA6-000052/November 21, 2025

Enclosure 1 – List of Participants

List of Participants

Supreme Elementary Learner Government

NO.	NAME	DESIGNATION	SCHOOL
1	Princess Alaizza B. Oabel	SELG President	Alsam IS
2	Princess Aira M. Datos	SELG President	Busal IS
3	Kaori Chloe D. Mochizuki	SELG President	CJQES
4	Kielsy Jayn R. Contreras	SELG President	Dapdap IS
5	Hannah Grace G. Landicho	SELG President	Domoit ES
6	France T. Gabarda	SELG President	EPES
7	Edzel R. Ransuyo	SELG President	EFIS
8	Zerah Elijah M. Damian	SELG President	FELES
9	Jimmeah L. Villalas	SELG President	Gibanga ES
10	Lalaine Grace V. Fulo	SELG President	Ilasan IS
11	Empress Sombrero	SELG President	Ipilan-Alitao ES
12	Angel Claire G. De Chavez	SELG President	Kalumpang ES
13	Jasmine P. Enero	SELG President	Katigan-Alupay ES
14	Paul Edward P. Madia	SELG President	Lakawan ES
15	Gwenn Ysabel M. Dequito	SELG President	Lalo ES
16	Vhejay Abesamis	SELG President	Lawigue ES
17	Crista Marie E. De Mesa	SELG President	Malaoa-Calantas ES
18	Ryzza Joy T. Cabuyao	SELG President	Masin ES
19	Shane Allyson Q. Abadilla	SELG President	Mate IS
20	Shane Anica R. Abella	SELG President	Mayuwi Community IS
21	Alleya Jamaica C. Cabilao	SELG President	NPES
22	Jhon Clarenz G. Javal	SELG President	Pandakake IS
23	Zarina Vien B. Bautista	SELG President	Potol ES
24	Eurika Jane B. Cabile	SELG President	SPES

25	Ritzel Mae C. Purisima	SELG President	Talolong IS
26	Reilley Mikkel S. Egamino	SELG President	TECS
27	Adrianna J. Buot	SELG President	TWCS I
28	Princess Nicole G. Amarillo	SELG President	TWCS II
29	Aquisha Mae T. Rodriguez	SELG President	TWCS III
30	Sarah Contijino	SELG President	TWCS IV
31	Angel Rose P. Bandoquillo	SELG President	Valencia ES
32	Whenly P. Cabunyag	SELG President	WPES

Supreme Secondary Learner Government

NO.	NAME	DESIGNATION	SCHOOL
1	Althea N. Amilen	SSLG President	Alsam IS
2	Lady Diane A. Remolona	SSLG President	Busal IS
3	Jasmine Q. Geneblazo	SSLG President	BANHS
4	Nina Tarray	SSLG Grade 11 Representative	
5	Danielle Ada Torio	SSLG Grade 10 Representative	
6	Deizyree C. Javin	SSLG President	Dapdap IS
7	Lhoy Anne J. Sancho	SSLG President	EFIS
8	Lyka S. Razalan	SSLG Vice President	
9	Dimpsy Zyrah S. Razalan	SSLG Secretary	
10	Zanjoe Miguel P. Masinag	SSLG President	Ilasan IS
11	Rica Ann Gaanan	SSLG Secretary	
12	Franchezka Ysabelle C. Reyes	SSLG Treasurer	
13	Jean Carla Q. Sabio	SSLG President	LPIHS
14	Chris Harris Tabi	SSLG Vice President	
15	Lheyann Charrise Caseres	SSLG Secretary	
16	Chris Riana A. Garcillas	SSLG President	Mate IS
17	Princess Janine Rama	SSLG President	Mayuwi Community IS
18	Keith Cassandra Valderey	SSLG Vice President	
19	Kyla Eclavea	SSLG P.I.O.	
20	Angel Vi R. Dael	SSLG President	Pandakake IS

21	Angelica Zulueta	SSLG President	RQINHS
22	John Willie Bauan	SSLG President	WPNHS
23	Ellisha Rain Rea	Grade 9 Representative	
24	Christian Jay Cabuyao	Grade 11 Representative	
25	Jaiceryll E. Caballes	SSLG President	TCNHS
26	Rona Mae Valdeavilla	SSLG Vice President	
27	Mary Joy Balia	SSLG Secretary	
28	Ariane Joyce M. Reniva	SSLG President	Talolong IS

Enclosure 2 – **Parental Consent and Waiver Form**

PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of _____, hereby acknowledge that I have been informed of the details of the conduct of the **Seminar on Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) for Supreme Secondary Learner Government (SSLG) and Supreme Elementary Learner Government (SELG) Officers** that will be held on **November 26, 2025** at _____.

I understand that the DepEd Tayabas City shall implement the minimum public health standards set by the government to minimize the risk of the spread of any communicable disease, but it cannot guarantee that my child will not become infected.

I understand that my child's in-person attendance at the event will include associating with teachers, fellow learners and school/division personnel, and other persons inside and outside of the school that may put my child at risk of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team.

Voluntary Participation

I acknowledge that my child's participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawing participation will not result in any penalty or loss of benefits or reduction of any basic right to which my child is entitled. While there remains the risk of possible transmission of any communicable disease to my child/ren, and to the members of my household, I freely assume the said risk and I permit my child/ren to attend this activity.

Exclusion (Limitations/Ineligibility)

I am aware that symptoms of any communicable disease include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child currently has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for any communicable disease. My child/ren and I, with my household members, will follow the required health and safety protocols and procedures adopted by the school and community.

Documentation

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all my child's images/contribution/ performance in any publication (including electronic publications such as film or website) created by or for the DepEd Tayabas City and to release this

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Republic Act 10173, Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to DepEd.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages, and rights against the school/division and its personnel as well as officials and personnel of the Department of Education relative to the conduct of the activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity on **November 26, 2025**. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

CONTACT DETAILS FOR QUESTIONS OR PROBLEMS

For any concerns or clarification, you may contact the DepEd Tayabas City through the email address tayabas.city@deped.gov.ph

Signature of Parent/Guardian over Printed Name	Contact Details (Mobile Number)
Name of Child/ren	Date

** Please submit this form to your child's school prior to participation in the event.*

LEARNER CONSENT, WAIVER, INDEMNITY and RELEASE

(To be completed by the Learner)

I, _____, agreed to participate with the consent of my parents and/or legal guardian in the **Seminar on Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) for Supreme Secondary Learner Government (SSLG) and Supreme Elementary Learner Government (SELG) Officers** on **November 26, 2025** at _____.

I agree to give permission to the **Department of Education (DepEd)** and its representatives to make recordings of my voice and to take photographs and/or videos in which I appear in at the event and location stated above, to be used for the communications and various public campaigns of the Department be it in print, broadcast and/or electronic media.

I have read and understood the accompanying letter and information leaflet. For things I do not understand, I will ask my Parent/Guardian to clarify the objective of the activity for me.

I know the purpose of the project/activity and the part I will be involved in. I know that DepEd and its representative are not allowed to use the information about me in any form that might harm my rights and well-being.

_____ Name of Learner	_____ Name of School
_____ Age	_____ Date

Enclosure 3 – Program Matrix

Seminar on Anti-Online Sexual Abuse and Exploitation of Children (OSAEC) and Anti-Child Sexual Abuse or Exploitation Materials (CSAEM) for Supreme Secondary Learner Government (SSLG) and Supreme Elementary Learner Government (SELG) Officers

November 26, 2025

TIME	ACTIVITY	FACILITATOR
8:00-8:30am	Registration	
8:30 – 9:30 a.m.	Opening Program	AVP
	Nationalistic Song	
	Prayer	
	CALABARZON March	
	Tayabas Hymn	
	Roll Call of Participants	Nicole May L. Lumanglas PDO I
	Welcome Message	Herbert D. Perez Assist. Schools Division Superintendent
	Inspirational Message	Celedonio B. Balderas Jr. Schools Division Superintendent
	Rationale and Objectives	Imelda C. Raymundo SGOD Chief
	Presentation of Program Matrix	Nicole May L. Lumanglas PDO I
9:30 – 10:15am	“Draw” your Rights: Awareness discussion on Children’s Rights	Nicole May L. Lumanglas PDO I/ LRP Specialist
10:15 – 10:35 am	Health Break	
10:35 – 11:45 am	Understanding OSAEC and CSAEM	Regicelle D. Cabaysa Principal I/ LRP Specialist
11:45 – 12:00nn	Spot the RED FLAG & Safe or Not Safe Game Activity	
12:00 – 1:00pm	Lunch Break	
1:00 – 2:00pm	Digital Safety 101: Think Before You Click	Mark Bryan Valencia ITO I
2:00 – 2:20pm	Health Break	
2:20 – 2:50pm	Role Playing/ Skit Activity	
2:50 – 3:30 pm	Campaign on SBC and Promotion of Healthy Smile as part of the Children’s Month Celebration	Lailani T. Omlas Nurse II
		Dra. Jayne Paula T. Tulio Dentist II
3:30 – 3:45 pm	Reflection Activity: “What I Learned Today”	
3:45– 4:00pm	Closing Program	

Enclosure 4 – Program Management Team

Overall Chairperson: Celedonio B. Balderas, Jr. — SDS
Co-Chairperson: Herbert D. Perez — ASDS

Committee	Person/s In-Charge	Terms of Reference
Program Manager	Imelda C. Raymundo	<ul style="list-style-type: none"> ➤ Oversee the implementation of the entire program. ➤ Orients the PMT and resource persons on their terms of reference and details of the program design ➤ Organizes and supervises the PMT to ensure that all processes are carried out and outputs delivered according to standards ➤ Leads the debriefing sessions with the PMT and resource speakers
Learning Manager	Nicole May L. Lumanglas	<ul style="list-style-type: none"> ➤ Leads the conduct of the program per session room ➤ Ensures that the program is carried out based on the detailed design in collaboration with the resource persons ➤ Prepares and maintains a conducive learning environment by facilitating unfreezing, levelling of expectations, and normsetting activities and by addressing emerging learning needs ➤ Facilitates management of learning activities as scheduled and as needed ➤ Facilitates integration session at the end of the intervention, including preparation of Work Application Plan
Resource Speakers /	Nicole May L. Lumanglas Regicelle D. Cabaysa Mark Bryan Valencia Lailani T. Omlas Jayne Paula T. Tulio	<ul style="list-style-type: none"> ➤ Applies effective presentation and facilitation techniques in conducting assigned sessions ➤ Provides expert content input during learning sessions
M&E Coordinator	Montano L. Agudilla Jr.	<ul style="list-style-type: none"> ➤ Prepares and implements the Monitoring and Evaluation Plan in collaboration with the PMT ➤ Assists the Program Manager in accomplishing the Program Delivery Readiness Checklist ➤ Applies process observation and prescribed tools to monitor and evaluate program delivery

		<ul style="list-style-type: none"> ➤ Administers and analyzes the results of Level 1 evaluation which is to be presented during debriefing ➤ Assists the Learning Manager in administering and analyzing the results of Level 2 evaluation ➤ Prepares Post-Program Delivery M&E Report and submits to PM for inclusion in the Program Completion Report
Documenter	Nicole May L. Lumanglas	<ul style="list-style-type: none"> ➤ Documents the proceedings of the learning sessions using the prescribed documentation template ➤ Take photos of the different parts of the program delivery
Secretariat	Ivannah Kryztelle B. Cuna	<ul style="list-style-type: none"> ➤ Attends to registration needs of learners/ participants ➤ Ensures that the learners/ participants fill up attendance sheets every day. ➤ Assists in the distribution of learning materials and supplies ➤ Assists in posting and collection of session outputs ➤ Compiles session documents and learning resource materials
Welfare Officer	Lailani T. Omlas	<ul style="list-style-type: none"> ➤ Ensures that provisions for inclusion, safety, security, health, and wellness of learners/ participants, PMT, and resource persons are adequate and available at all times in the venue ➤ Attends to emerging inclusion, safety, security, health, and wellness concerns of participants, PMT, and resource persons (including incidents of social exclusion, sexual harassment, etc.
Logistics Officer	Luzviminda E. Saludaes/ La Trisha Dalit	<ul style="list-style-type: none"> ➤ Ensures the quality, adequacy, and availability of facilities, equipment, supplies and materials, vehicles, and other resources to support the successful implementation of the program ➤ Leads ocular inspection of venues to ensure adherence to standards and specifications

		<ul style="list-style-type: none">➤ Checks that session rooms are always ready for use and conducive to learning
Finance Officer/ s	Benjie Millares & Agnes Luzadas	<ul style="list-style-type: none">➤ Oversees all finance-related concerns of the program, including the efficient allocation and timely release of funds as well as the documentation for liquidation➤ Initiates procurement processes of resources, materials and relevant services, and follows up fund disbursement with appropriate offices➤ Monitors and documents all disbursements against budget to support liquidation➤ Liquidates all fund disbursement and prepares a financial report